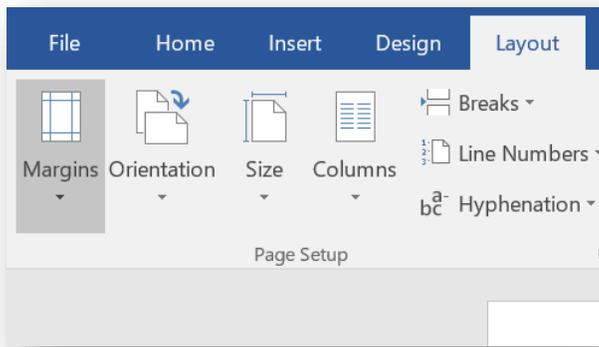## SOME TIPS FOR STUDENTS ON CREATING DESIGN DOCUMENTS AND ADDING PHOTOS:
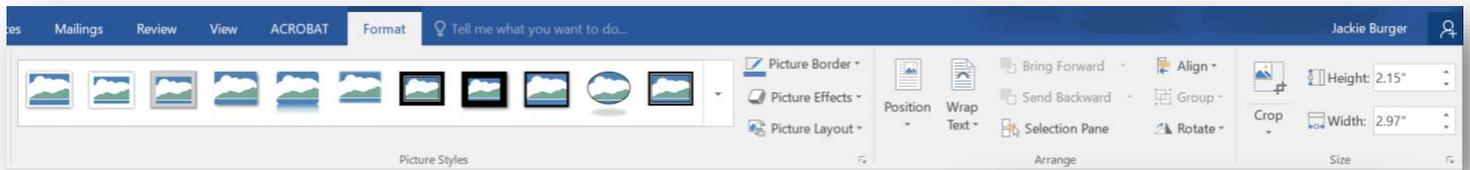
MARGINS:

It wouldn't hurt to have student set margins at 7/7/7/7 ("Layout > Margins > Custom Margins)
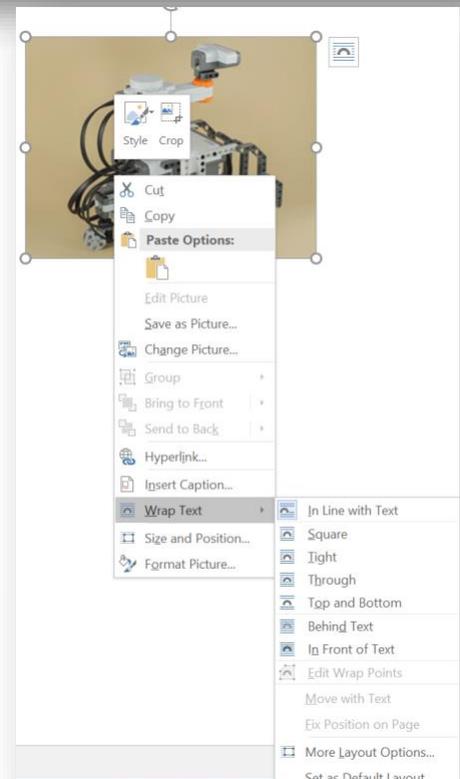

IMAGES: Sizing the image is important so there aren't 8 pages of huge images

- Picture Format > change either the height or width and be sure to √ "Lock Aspect Ratio"
- Add a shadow or thin frame to give the picture depth (NOTE: thicker frames may take away needed details)

WRAPPING: Using the Wrapping features on an image will help in maneuvering the image's location on the page. (Right click the image to get Wrapping options – this picture is wrapped "Tight")

SAVE AS PDF